

ADVERTISEMENT

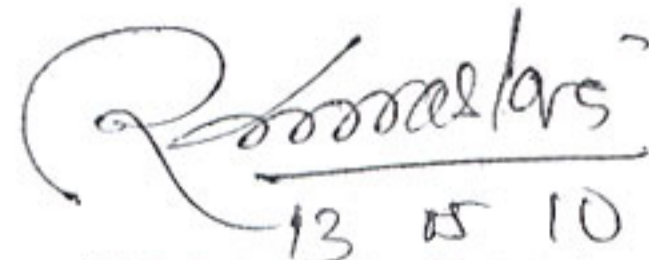
Tripura Forest Development & Plantation Corporation Limited
(A Government of Tripura Undertaking)

PO. Abhoynagar, Agartala-799005, Tripura West

Tel: (0381) 235 4763, FAX (0381) 235 9238, website: www.tfdpc.com, e mail: tfdpc ltd@yahoo.com

Applications are invited in plain paper with complete curriculum vitae for one post of Chief Accounts Officer (CAO) at HQ, Agartala so as to reach within 15 days at above address with following requirements.

1. AGE : MAXIMUM 37 YEARS
2. QUALIFICATION : MEMBER OF THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA/PROFICIENCY IN COMPUTERISED ACCOUNTING SYSTEM
3. EXPERIENCE : MINIMUM 3(THREE) YEARS IN FINANCE, BUDGETING & SECRETARIAT FUNCTION
4. PAY SCALE : Rs. 22000-32405/- + ALLOWANCES AS APPLICABLE IN THE CORPORATION
5. JOB DESCRIPTION : THE CORPORATION IS REGISTERED UNDER COMPANIES ACT,1956 & DEALS MAINLY WITH THE PRODUCTION, VALUE ADDITION AND MARKETING OF NATURAL RUBBER AND ITS PRODUCTS.THE C.A.O. IS REQUIRED TO FINALISE THE COMPANY ACCOUNTS, PREPARATION OF BALANCE SHEET, SUPERVISION OF AUDIT AND RELATED FUNCTIONS INCLUDING COMPUTERISED BANKING OPERATIONS, PREPARATION AND SUBMISSION OF REPORT/ RETURNS ETC.



(DR.R.L.SRIVASTAVA)
MANAGING DIRECTOR
MOB: 09436167372

FOR ANY FURTHER QUERY PLEASE CONTACT:
SHRI. P.K.DAS
EXECUTIVE DIRECTOR
MOB: 9436501459